

Beaches Chapel Church
Little Chapel Wedding Rental Agreement
610 Florida Boulevard, Neptune Beach, FL 32266
904.241.4211 www.beachschapel.com

Wedding date _____ Time (4 hr limit) _____ - _____

Rehearsal date _____ Time Requested _____ - _____

Pastor/Officiator _____ Phone: _____

Bride's Name _____

Address/City/State/Zip _____

Telephone (home) _____ (work) _____ (cell) _____

E-mail address _____

Groom's Name _____

Address/City/State/Zip _____

Telephone (home) _____ (work) _____ (cell) _____

E-mail address _____

Seating capacity 150 Guests

Estimated # of Guests _____

Please Read the following carefully

- Make sure the desired date is available by contacting the church secretary.
- Reserve the little chapel by signing this agreement and paying the full balance of \$900.00 rental fee plus \$100.00 for the custodian's services. *The total of \$1000.00 must be paid in advance and is non-refundable.*
- We do not require a monetary damage deposit, however, we do require a photocopy of a current credit card and valid drivers license. The rental party shall be responsible for any damage to the building or equipment. Signing the wedding rental contract shall constitute an agreement to reimburse the church for any damages. Should the chapel be damaged in any way during your use, your credit card may be charged.
- You will have full use of the little chapel for a period of 4 hours on the day of the wedding.
- Beaches Chapel Church does not provide a minister or musicians.
- The church custodian will clean the chapel before and after the wedding, however, it is the responsibility of the bridal party to remove all decorations and place garbage in the dumpster out back. The custodian will unlock the chapel doors for the rehearsal. On the day of the wedding, he will unlock the chapel two hours prior to the ceremony for decorating. He will unlock the restroom doors for both the rehearsal and the wedding day. Restrooms are located at the bottom of the stairs on the west side of chapel.
- There is to be no use of alcoholic beverages or smoking on the church grounds at any time.
- No live candles, except platform candelabra, are allowed by city fire regulations. Candle lighters must be used, and plastic sheets must be placed under the candelabras. You will supply the candles. Dripless, Chase-style candles must be used.
- Please do not use tape or staples on the walls or furniture.
- No rice or confetti may be thrown on the premises. You may throw birdseed or real rose petals outside.
- There is to be no crepe paper or balloons placed in the shrubbery or trees.

Bride's Signature _____ Date _____

Groom's Signature _____ Date _____

Please return to church office along with fee
We will send you a copy after we process your request